



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

30 July 2026

DIVISION MEMORANDUM

No. 374, s. 2026

**PLANNING MEETING RELATIVE TO THE CONDUCT OF ENHANCING MASTER
TEACHER'S SKILLS AND COMPETENCE IN ACTION RESEARCH WRITING**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- Schools Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Please be informed that a planning meeting relative to the conduct of "Enhancing Master Teachers' Skills and Competence in Action Research Writing" will be held on August 5, 2026, 1:30 PM, via Microsoft Teams.
2. The activity aims to discuss the details and proposed flow of the upcoming division research activity and solicit recommendations for smooth program implementation.
3. The participants in this meeting are the members of the Program Management Team (see attached list).
4. For inquiries and clarifications, you may contact or email to Ms. Rosemarie A. Encarnacion, Senior Education Program Specialist, Planning and Research, at rosemarie.encarnacion001@deped.gov.ph.
5. Immediate and wide dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Enc. As Stated

Reference: None

To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

RAE/ PLANNING MEETING RELATIVE TO THE CONDUCT OF ENHANCING MASTER TEACHER'S SKILLS AND
COMPETENCE IN ACTION RESEARCH WRITING/_____/07-30-2026



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SCHOOLS DIVISION OF BATANGAS

No.	Name	Position	Office/Sub-Office/School
1	ROSEMARIE A. ENCARNACION	SEPS-Planning and Research	SDO
2	DR. RODRIGO S. CASTILLO	PSDS	San Nicolas
3	DR. NANCY D. LUBIS	PSDS	Mataasnakahoy
4	DR. JOVIE C. PALMA	Principal I	Lumbangan ES, Rosario West
5	DR. EMERSON DALANGIN	Science Division Coordinator	SDO
6	DR. AGRIFINA U. DIRAIN	PSDS	Malvar
7	DR. MELANI L. HIGUIT	Principal IV	Sta. Teresita NHS, Sta. Teresita
8	DR. RIZA C. GUZANO	PSDS	Balayan East
9	DR. MA. LETICIA JOSE C. BASILAN	EPS I	SDO
10	DR. CRISTY MENDOZA	Master Teacher II	Lemery Senior High School, Lemery
11	DR. JULIUS A. VILLAVICENCIO	Principal IV	Gov. Feliciano Leviste MNHS, Lemery
12	DR. NENITA A. ADAME	PSDS	Lemery
13	DR. MYRNA DE CASTRO	Principal I	Timbugan NHS, Rosario West
14	DR. EMITERIA B. VILLAMOR	PSDS	Bauan East
15	DR. CELITA B. DE LEON	Principal IV	Malvar School of Arts and Trade
16	DR. JULITA ILAGAN	PSDS	Lobo
17	DR. LORNA U. DINGLASAN	Principal IV	Taal National High School, Taal
18	DR. ROWENA RAMIREZ	Principal II	Taysan Senior High School, Taysan
19	DR. MARIA ELIZABETH S. ANDINO	Principal III	Lian National High School, Lian
20	JOCELYN M. MANSET	Principal IV	Dr. Juan A. Pastor Integrated NHS, Ibaan
21	DR. GELYN JONSON	Principal III	Lian Central School, Lian
22	SARAH JANE B. MAGNAYE	Administrative Assistant III	SDO
23	MAR CEILYN P. MASANGCAY	Nurse II	Nasugbu East
24	JESSA S. GUERRA	EPS II	SDO
25	KIMBERLY COROLLO	Administrative Aide VI	SDO
26	RACHEL ALMENDRAL	Principal III	Munlawin ES, San Nicolas
27	NIÑA GRACE T. AQUINO	Assistant Principal II	Payapa Senior High School, Lemery
28	ARIS U. DIMAANO	Planning Officer III	SDO
29	JAIME JOHN MONTEALEGRE	Nurse II	Calatagan